

# Local Agency Formation Commission OF KINGS COUNTY

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**CITY MEMBERS**

Sid Palmerin  
Alvaro Preciado  
Patricia Matthews, Alternate

**COUNTY MEMBERS**

Joe Neves  
Doug Verboon  
Richard Valle, Alternate

**PUBLIC MEMBERS**

Dan Chin  
Martin Devine, Alternate

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Chuck Kinney, Executive Officer, (559) 852-2674

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*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Development Agency at (559) 852- 2680 by 4:00 p.m. on the Monday prior to this meeting.*

*Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the Kings County Community Development Agency, 1400 W. Lacey Blvd., Hanford, CA 93230.*

## AGENDA

**SPECIAL MEETING DATE AND TIME:  
Wednesday, February 22, 2023 at 1:00 P.M.**

The Local Agency Formation Commission of Kings County Special Meeting will be held in the Hanford Civic Auditorium, 400 N. Douty Street, Hanford, CA 93230, California.

Members of the public who wish to comment may submit written comments on any matter within LAFCO's subject matter jurisdiction, regardless of whether it is on the agenda for Commission consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the Secretary of LAFCO no later than 8:00 a.m. on the morning of the noticed meeting. To submit written comments by email, please forward them to [Chanda.Jackson@co.kings.ca.us](mailto:Chanda.Jackson@co.kings.ca.us). To submit such comments by U.S. Mail, please forward them to: Kings LAFCO, 1400 W. Lacey Blvd. Building #6, Hanford, CA 93230.

### **I. CALL MEETING TO ORDER – Chairman**

#### **A. Unscheduled Appearances:**

Any person may address the Commission on any subject matter within the jurisdiction or responsibility of the Commission at the beginning of the meeting; or may elect to address the Commission on any agenda item at the time the item is called by the Chair, but before the matter is acted upon by the Commission. Unscheduled comments will be limited to five minutes.

#### **B. Election of Officers – Chairman and Vice Chair for Calendar Year 2023**

#### **C. Approval of September 28, 2022 Minutes**

### **II. OLD BUSINESS**

None

### **III. NEW BUSINESS**

#### **A. 2023 CALAFCO Staff Workshop**

- 1) Authorization to attend and move the regularly scheduled LAFCO meeting in April to April 19, 2023 at 1:00 PM.**

### **IV. LEGISLATION**

None

### **V. MISCELLANEOUS**

- A. Correspondence –**
- B. Items from the Commission -**
- C. Staff Comments –**

### **VII. ADJOURNMENT**

- A. Next Scheduled Meeting –March 22, 2023 at 3:00 p.m.**

# LOCAL AGENCY FORMATION COMMISSION MINUTES

## CITY MEMBERS

Sid Palmerin  
Francisco Ramirez  
Alvaro Preciado - Alternate

## COUNTY MEMBERS

Joe Neves – Chair  
Doug Verboon – Vice Chair  
Richard Valle - Alternate

## PUBLIC MEMBERS

Dan Chin  
Martin Devine - Alternate

**CALL TO ORDER:** A special meeting of the Local Agency Formation Commission of Kings County was called to order by Chairman, Joe Neves, at 1:03 p.m., on September 28, 2022, in the Hanford Civic Auditorium, located at 400 N. Douty Street, in Hanford, California.

**COMMISSIONERS PRESENT:** Joe Neves, Richard Valle, Sid Palmerin,  
Martin Devine

**COMMISSIONERS ABSENT:** Francisco Ramirez

**STAFF PRESENT:** Chuck Kinney – Executive Officer  
Sean Cash — Counsel  
Chanda Jackson – Clerk

**VISITORS PRESENT:** Jeff Roberts

**UNSCHEDULED APPEARANCES:** Jeff Roberts of The Assemi Group, spoke in regard to the Lacey Ranch project and expressed appreciation for the support of the Commission and the helpfulness of Mr. Kinney.

## APPROVAL OF MINUTES:

A motion was made and seconded (Palmerin/Neves) to approve the minutes of the July 27, 2022, meeting. Motion carried with four in favor and one absent.

Mr. Cash provided clarity on whether or not a member should abstain from voting on the minutes of the previous meeting. He explained that it is encouraged for a member to vote if they have received a copy of the minutes and read them prior to the meeting. Commissioner Palmerin asked if this only applied to specific boards, to which Mr. Cash responded any Brown Act governed board.

## OLD BUSINESS:

A. None

## NEW BUSINESS

### A. 2022 CALAFCO Conference

Mr. Kinney provided an overview of the 2022 CALAFCO Conference which is scheduled to be held October 19 – 21, 2022 in Newport Beach, California. He stated he expects the conference to be informative and for CALAFCO business to be conducted where delegates vote for CALAFCO Board representatives. He mentioned the conference is typically attended by the Executive Officer and on occasion one LAFCO Commissioner. The opportunity for a Commission member to attend was presented and discussed, however no Commission member

was interested in attending. Mr. Kinney requested LAFCO Commission authorization to attend the 2022 CALAFCO Conference and designate the LAFCO voting delegate.

A motion was made and seconded (Palmerin/Valle) to authorize attendance and designate voting delegation at the 2022 CALAFCO Conference to Chuck Kinney, Executive Officer.

## LEGISLATION

None

## MISCELLANEOUS

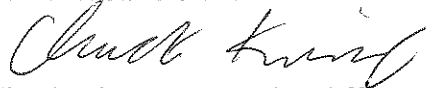
- A. **Correspondence** – None
- B. **Items from the Commission** – Commissioner Palmerin stated the Corcoran Cotton Festival was scheduled the coming weekend. Chairman Neves mentioned the Renaissance Faire in Hanford was also scheduled this weekend.
- C. **Staff Comments** – Mr. Kinney stated the seven Hanford Island Annexations have recorded. He also stated there is one Lemoore Annexation that was previously approved by the Commission that is ready for recording but is awaiting payment of Board of Equalization fees. He proceeded to discuss expected items to be presented to the Commission soon, including a Hanford annexation as well as a Sphere of Influence Amendment.

**ADJOURNMENT** – With no further business before the Commission, the meeting was adjourned at 1:23 p.m.

- A. **A meeting is scheduled for October 26, 2022 at 1:00 p.m.**

Respectfully submitted,

**LOCAL AGENCY FORMATION COMMISSION  
OF KINGS COUNTY**



Chuck Kinney, Executive Officer

# Local Agency Formation Commission OF KINGS COUNTY

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Date: February 22, 2023

To: LAFCO Commissioners  
From: Chuck Kinney, Executive Officer

Subject: Request Authorization for staff to attend the 2023 CALAFCO Staff Workshop

## **Background**

Historically, the Executive Officer and the one LAFCO Staff member attend each year's CALAFCO Staff Workshop to keep up to speed and informed on the latest LAFCO processing changes and best management practices. LAFCO continues to contract with the Kings County Community Development Agency (CDA) for staff to serve as LAFCO staff. This year the Executive Officer is also requesting that in addition to himself and the one staff member to attend the workshop he would like legal counsel to be afforded the opportunity to attend as well so that he can be informed on the latest LAFCO processes and practices.

The LAFCO FY Budget for 2022/2023 planned for the attendance of LAFCO staff members to attend this year's CALAFCO Staff Workshop. This year's Staff Workshop runs from April 26 thru 28 and will be in Murphys, CA at the Ironstone Vineyard and hosted by Calaveras LAFCo. Registration is estimated to be \$360 per person for LAFCO members and an added Mobile Workshop for an additional \$60. The following expenses are estimated for this workshop for three staff members to attend:

Registration: \$1,260 for three attendees  
Hotel: \$1,926 three rooms for three nights (\$189 per night plus tax)  
Travel: \$180 rental car and gas  
Meals: \$645 per diem allowance adjusted for included meals for three attendees

Est. Total: \$4,011

The LAFCO FY Budget for 2022/2023 currently has \$5,070 left remaining in the In Service and the Training and Travel related accounts. This CALAFCO Staff Workshop is the only planned training remaining in this fiscal year, so there is sufficient funding available in the current budget and there should be an end of the year balance of approximately \$1,059.

## **Request**

The Executive Officer requests LAFCO Commission authorization for Alex Hernandez, Sean Cash and himself to attend the 2023 CALAFCO Staff Workshop and to also reschedule the regularly scheduled Kings LAFCO meeting of April 26, 2023 to instead be on April 19, 2023 at 1:00 PM.