

# Local Agency Formation Commission OF KINGS COUNTY

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**CITY MEMBERS**

Sid Palmerin  
Justin Mendes  
Ray Madrigal, Alternate

**COUNTY MEMBERS**

Joe Neves  
Doug Verboon  
Richard Valle, Alternate

**PUBLIC MEMBERS**

Paul Thompson  
Vacant, Alternate

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Greg Gatzka, Executive Officer, (559) 852-2682

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*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Development Agency at (559) 852- 2680 by 4:00 p.m. on the Monday prior to this meeting.*

*Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the Kings County Community Development Agency, 1400 W. Lacey Blvd., Hanford, CA 93230.*

## AGENDA

**REGULAR MEETING DATE AND TIME:  
Wednesday, April 26, 2017 at 3:00 P.M.**

The Local Agency Formation Commission of Kings County Regular Meetings are held in the Board of Supervisors Chambers in the Administration Building (Bldg. No. 1) of the Kings County Government Center located at 1400 West Lacey Blvd., Hanford, CA.

### **I. CALL MEETING TO ORDER – Chairman**

#### **A. Unscheduled Appearances:**

Any person may address the Commission on any subject matter within the jurisdiction or responsibility of the Commission at the beginning of the meeting; or may elect to address the Commission on any agenda item at the time the item is called by the Chair, but before the matter is acted upon by the Commission. Unscheduled comments will be limited to five minutes.

#### **B. Approval of March 22, 2017 Minutes (Voice Vote)**

### **II. OLD BUSINESS**

None

### **III. NEW BUSINESS**

#### **A. LAFCO Budget FY 2017-2018**

- 1) Executive Officer's Report
- 2) Public Hearing
- 3) Continue Hearing to May 24, 2017

### **IV. LEGISLATION**

None

## **V. MISCELLANEOUS**

- A. Correspondence –**
- B. Items from the Commission -**
- C. Staff Comments –**

## **VII. ADJOURNMENT**

- A. Next Scheduled Meeting – Regular Meeting Date May 24, 2017 at 3:00 p.m.**

# LOCAL AGENCY FORMATION COMMISSION MINUTES

## CITY MEMBERS

Lois Wynne – Vice Chair  
Harlin Casida  
Sid Palmerin - Alternate

## COUNTY MEMBERS

Joe Neves – Chair  
Doug Verboon  
Richard Valle - Alternate

## PUBLIC MEMBERS

Paul Thompson  
Vacant - Alternate

**CALL TO ORDER:** A regular meeting of the Local Agency Formation Commission of Kings County was called to order by the Chairman, Joe Neves, at 3:00 p.m., on March 22, 2017 in the Board of Supervisors Chambers of the Kings County Government Center, located at 1400 W. Lacey Blvd., in Hanford, California.

**COMMISSIONERS PRESENT:** Joe Neves, Doug Verboon, Sid Palmerin, Ray Madrigal

**COMMISSIONERS ABSENT:** Paul Thompson

**STAFF PRESENT:** Greg Gatzka – Executive Officer, Chuck Kinney – Assistant Executive Officer, Diane Freeman – County Counsel, Terri Yarbrough – Clerk

**VISITORS PRESENT:** Dave Brown, John Zumwalt, John Doyel

**UNSCHEDULED APPEARANCES:** Mr. Gatzka introduced Diane Freeman, the new counsel for LAFCO

## ELECTION OF OFFICERS:

A motion was made and seconded (Verboon/Neves) to nominate Commissioner Neves for Chairman and to close the nominations. Motion carried unanimously with Thompson absent. A motion was made and seconded (Palmerin/Mendes) to nominate Commissioner Verboon for Vice-Chairman. Motion carried unanimously with Thompson absent.

## APPROVAL OF MINUTES:

A motion was made and seconded (Verboon/Neves) to approve the minutes of the November 30, 2016 meeting. Motion carried unanimously with Thompson absent.

## OLD BUSINESS:

### LAFCO Case No. 16-01, Hanford Reorganization No. 151

Mr. Kinney provided an overview of an amendment to condition number 3.d of LAFCO Resolution No. 16-0. He also provided a history of the project. He stated that the City of Hanford and the Pioneer Elementary School District had entered into an agreement since the last meeting.

Chairman opened the public hearing and asked if there was anyone wanting to speak regarding the project. Mr. Dennis Mahling expressed concern regarding what development would be taking place on this property. Mr. John Doyel, City of Hanford, stated that no project has been submitted and that any concerns he had would be addressed by the city once a project application is submitted. Seeing nobody else wanting to speak, Chairman Neves closed the public hearing.

A motion was made and seconded (Verboon/Mendes) to approving the amendment of LAFCO Resolution No. 16-01. Motion carried unanimously with Thompson absent.

## **NEW BUSINESS**

### **LAFCO Preliminary Budget FY 2017-2018**

Mr. Gatzka presented the preliminary budget and stated there could be a few minor changes.

### **CALAFCO Staff Workshop**

Mr. Gatzka requested authorization for Greg Gatzka, Chuck Kinney and Diane Freeman to attend the CALAFCO Staff Workshop in Fresno.

A motion was made and seconded (Verboon/Palmerin) to authorize Greg Gatzka, Chuck Kinney and Diane Freeman to attend the CALAFCO Staff Workshop in Fresno. Motion carried unanimously with Thompson absent.

## **LEGISLATION**

None

## **MISCELLANEOUS**

- A. Correspondence** – Mr. Gatzka advised that the CALAFCO dues were increasing this year.
- B. Items from the Commission** – None
- C. Staff Comments** – Mr. Gatzka announced that the 2017 annual conference would be held October 25-27, 2017 in San Diego.

**ADJOURNMENT** – With no further business before the Commission, the meeting was adjourned at 3:29 p.m.

- A. A meeting is scheduled for April 26, 2017 at 3:00 p.m.**

Respectfully submitted,

**LOCAL AGENCY FORMATION COMMISSION  
OF KINGS COUNTY**



Gregory R. Gatzka, Executive Officer

# Local Agency Formation Commission OF KINGS COUNTY

MAILING ADDRESS:  
1400 W. LACEY BLVD. BLDG 6, HANFORD, CA 93230  
(559) 582-3211, EXT. 2670, FAX: (559) 584-8989

**TO: LAFCO Commissioners**  
**FROM: Greg Gatzka, Executive Officer**  
**DATE: April 26, 2017**  
**SUBJECT: 2017-2018 Proposed Budget Review**

## **I. INTRODUCTION:**

Attached is the summary review of the proposed budget recommended by the Executive Officer for Fiscal Year 2017-2018. This proposed Budget includes all the updated costs related to other County Departments. The requested budget of \$63,274 is \$6,660 more than last year's request, a 11.76% increase. The requested amount covers LAFCO's general activities as required by Assembly Bill 2838, the Cortese – Knox – Hertzberg Act, and continued involvement with CALAFCO to keep current on legislative and procedural changes. The largest adjustments in the budget this year are increases of \$1,417 in CAP Charges, \$1,448 in travel and expenses, \$2,500 in legal expenses and \$1,434 in administrative allocation largely due to a projected COLA. The net result of all of the budget changes resulted in the budget with an increase of \$6,660. Revenues are projected at \$33,387, up \$3,324 from the 2016-2017 Budget. This amount includes the estimated LAFCO Application Fees of \$3,000, LAFCO MSR/SOI Fees of \$500 and City shares for half of the remaining LAFCO budget. The County covers the remaining half of the LAFCO Budget share of \$29,887, which is an increase of \$2,824 from last FY. The total budget estimate is \$63,274.

## **II. LAFCO 2017-2018 FISCAL YEAR OBJECTIVES**

The primary objectives for the 2017-2018 Fiscal Year Budget will center on continued training for LAFCO staff on operational procedures and processes, timely processing of reorganization and sphere of influence amendment applications, processing of all spheres of influence amendments for the cities, communities, and special districts in Kings County and prepare resources for the next required update. Staff will also review and assist Cities and Districts with the preparation of detailed MSRs for any Sphere of Influence Amendment application submitted to LAFCO to ensure compliance with Government Code Section 56430. As LAFCO staff is often relied upon by Cities to advise their prospective development applicants on annexation processes, staff needs to remain current on LAFCO processes, procedures, issues and implementation strategies. Continuing Legislative changes to LAFCO processes and procedures also necessitates staff's need for continual update through CALAFCO legislative review

activities. LAFCO staff has remained actively involved with CALAFCO workshops and other training venues to fulfill that need. The two annual CALAFCO training events are organized by LAFCO volunteers to keep all LAFCOs current on issues and implementation strategies.

### III. SUMMARY OF RECOMMENDATION:

The recommended draft budget for FY 2017-2018 will require a budget of approximately \$63,274. After applying the estimated \$3,500 in fee revenue, the County's share is \$29,887. The Cities share is also \$29,887. An estimated summary of individual City shares based on population (not including prison populations) is provided in the chart below. The Executive Officer recommends that the Commission open the public hearing to receive public comment and testimony on the proposed LAFCO Budget and continue the public hearing to the May 24, 2017, Commission meeting. A copy of the detailed line item Budget for the proposed LAFCO Expenditures and Revenues is attached.

**2010 City/County Population Percentages for LAFCO Budget  
April 14, 2017**

<b>County/City</b>	<b>Population 4/1/2010</b>	<b>Percentage of Population</b>	<b>City Share Percentage</b>	<b>LAFCO Cost</b>
<b>KINGS COUNTY POP.</b>	<b>152982</b>			
AVENAL	9083	5.94%	9.06%	\$2,707.76
CORCORAN	12697	8.30%	12.66%	\$3,783.69
HANFORD	53967	35.28%	53.82%	\$16,085.19
LEMOORE	24531	16.04%	24.46%	\$7,310.36
<b>CITY SUB TOTAL</b>	<b>100278</b>	<b>65.55%</b>	<b>100.00%</b>	<b>\$29,887</b>
Prison Population	18538	12.12%		
<b>Federal Territories</b>	<b>7799</b>	<b>5.10%</b>		
<b>UNINCORPORATED</b>	<b>26367</b>	<b>17.24%</b>		<b>\$29,887</b>

100.00%

\$59,774.00

Prepared by: LAFCO of Kings County, April 14, 2017

LOCAL AGENCY FORMATION COMMISSION OF KINGS CO.

UNIT NUMBER:	280000
UNIT TITLE:	LAFCO
FUNCTION:	Pub. Safety
ACTIVITY:	Other Protect.

Fiscal Year 2017-2018

Department: Local Agency Formation Commission of Kings County (LAFCO)

Run date:

ACCOUNT DESCRIPTION	ACCT. NO.	Budget 16-17	To Date 2/27/17	Difference 2/27/17	% of Bud. Expended to Date	2/27/17 Estimated 16-17	DEPT. REQ'T 2017-2018	Change 16-17 to 17-18	% Change 16-17 to 17-18
<b>SALARIES &amp; BENEFITS:</b>									
Regular Employees	82-1010	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Extra Help	82-1020	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Overtime	82-1030	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
O.A.S.D.I.	82-1100	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Retirement	82-1110	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Health Insurance	82-1120	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Unemployment Insurance	82-1122	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Insurance-Work Comp.	82-1123	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ -	N/A
Management Benefits	82-1140	\$ -	\$ -	\$ -	NA	\$ -	\$ 0	\$ 0	N/A
<b>TOTAL LABOR:</b>		\$ -	\$ -	\$ -	N/A	\$ -	\$ 0	\$ 0	N/A

<b>SERVICES &amp; SUPPLIES:</b>									
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 16-17	To Date 2/27/17	Difference 2/27/17	% of Bud. Expended to Date	2/27/17 Estimated 16-17	DEPT. REQ'T 2017-2018	Change 16-17 to 17-18	% Change 16-17 to 17-18
Communications	82-212000	\$ 80	\$ 48	\$ 32	59.55%	\$ 72	\$ 80	\$ -	0.00%
Memberships	82-220000	\$ 2,548	\$ 2,548	\$ -	100.00%	\$ 2,300	\$ 2,726	\$ 178	6.99%
Office Expenses	82-222000	\$ 250	\$ 66	\$ 184	26.46%	\$ 100	\$ 250	\$ -	0.00%
Record Storage Charges	82-222015	\$ 333	\$ 259	\$ 74	77.78%	\$ 316	\$ 333	\$ -	0.00%
Postage & Freight	82-222030	\$ 400	\$ 19	\$ 381	4.74%	\$ 400	\$ 163	\$ (237)	-59.25%
Offset Printing/Stores	82-222040	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Legal Expenses	82-223005	\$ 1,000	\$ 2,841	\$ (1,841)	284.05%	\$ 4,302	\$ 3,500	\$ 2,500	250.00%
Publi. and Legal Notices	82-224000	\$ 360	\$ 121	\$ 239	33.61%	\$ 183	\$ 360	\$ -	0.00%
Rents & Leases - Equipment	82-225000	\$ 1,000	\$ 664	\$ 336	66.40%	\$ 1,006	\$ 1,085	\$ 85	8.50%
Rents & Leases - Computer	82-225015	\$ 239	\$ 239	\$ -	100.00%	\$ 362	\$ -	\$ (239)	-100.00%
Purchasing Charges	82-228200	\$ 61	\$ 38	\$ 23	62.77%	\$ 58	\$ 68	\$ 7	11.48%
Bd. & Comm. Mem. Expenses	82-228205	\$ 2,780	\$ -	\$ 2,780	0.00%	\$ -	\$ 3,064	\$ 284	10.22%
Consultant Expense	82-223060	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
CAP Charges	82-314060	\$ 1,539	\$ 770	\$ 769	50.03%	\$ 1,166	\$ 2,956	\$ 1,417	92.07%
In-Service Training	82-228465	\$ 1,400	\$ 1,190	\$ 210	85.00%	\$ 1,802	\$ 1,700	\$ 300	21.43%
Motor Pool Serv.	82-229000	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
Travel & Expenses	82-229010	\$ 3,552	\$ 789	\$ 2,763	22.21%	\$ 1,195	\$ 5,000	\$ 1,448	40.77%
Utilities	82-230000	\$ 500	\$ 243	\$ 257	48.61%	\$ 368	\$ 550	\$ 50	10.00%
Administrative Allocation	82-314000	\$ 37,852	\$ 21,997	\$ 15,855	58.11%	\$ 33,315	\$ 39,286	\$ 1,434	3.79%
Information Tech Services	82-314050	\$ 2,720	\$ -	\$ 2,720	0.00%	\$ -	\$ 1,702	\$ (1,018)	
Utility Bond	82-8100010	\$ -	\$ 256	\$ (256)	-	\$ 388	\$ 451	\$ 451	100.00%
<b>TOTAL SERV/SUPP:</b>		\$ 56,614	\$ 32,088	\$ 24,526	56.68%	\$ 47,334	\$ 63,274	\$ 6,660	11.76%

<b>REVENUE:</b>									
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 16-17	To Date 2/27/17	Difference 2/27/17	% of Bud. Expended to Date	2/27/17 Estimated 16-17	DEPT. REQ'T 2017-2018	Change 16-17 to 17-18	% Change 16-17 to 17-18
INTERGOV'T REVENUE									
Cities-LAFCO Shares	81-540012	\$ 27,063	\$ -	\$ (27,063)	0.00%	\$ -	\$ 29,887	\$ 2,824	10.43%
CHARGES FOR SERVICES									
LAFCO Fees	816352	\$ 3,000	\$ -	\$ (3,000)	0.00%	\$ -	\$ 3,000	\$ -	0.00%
LAFCO MSR/SOI Fees		\$ -	\$ -	\$ -	0.00%	\$ -	\$ 500	\$ 500	0.00%
<b>TOTAL REVENUE:</b>		\$ 30,063	\$ -	\$ (30,063)	0.00%	\$ -	\$ 33,387	\$ 3,324	11.1%

<b>TOTALS</b>									
ACCOUNT DESCRIPTION	ACCT. NO.	Budget 16-17	To Date 2/27/17	Difference 2/27/17	% of Bud. Expended to Date	2/27/17 Estimated 16-17	DEPT. REQ'T 2017-2018	Change 16-17 to 17-18	% Change 16-17 to 17-18
SALARIES & BENEFITS:		\$ -	\$ -	\$ -	N/A	\$ -	\$ 0	\$ 0	N/A
SERVICES & SUPPLIES:		\$ 56,614	\$ 25,470	\$ 31,144	56.68%	\$ 47,334	\$ 63,274	\$ 6,660	11.76%
FIXED ASSETS:	824500	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
GROSS EXPENDITURES:		\$ 56,614	\$ 25,470	\$ 31,144	44.99%	\$ 47,334	\$ 63,274	\$ 6,660	11.76%
REVENUE:		\$ 30,063	\$ -	\$ 30,063	0.00%	\$ -	\$ 33,387	\$ 3,324	11.06%
COST APPLIED:	825380	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0.00%
<b>GEN. FUND CONTRIBUTION:</b>		\$ (26,551)	\$ (25,470)	\$ (1,081)	95.93%	\$ (47,334)	\$ (29,887)	\$ (3,336)	12.56%